

COST IC0603 2nd Management Committee Meeting

Wednesday 24 Oct. 2007, 16:00 - 19:00

Günnewig Hotel Bristol, Bonn

Preliminary Agenda

- 1.- Opening formalities
- 2.- Adoption of the Agenda
- 3.- Approval of the Minutes of the Inaugural Meeting held in Brussels/Louvain-la-Neuve (thanks to Cristophe Craeye, UCL)
- 4.- Report on the Signatory Countries and those intending to sign the MoU of COST IC0603.
- 5.- COST IC0603 Business:
 - 5.A.- Working Groups
 - consolidate WGs, brief descriptions on website (half page + nice graphics),
 - identify WG participants, joint sessions, joint meetings
 - 5.B.- Focus Areas
 - -select Focus Area topics (six already proposed), elect leaders and proxies
 - A- Body Area Networks & Biomedical Sensors (Yang Hao/Ian Craddock proposed as leaders)
 - B - Smart Antennas & MIMO Systems
 - C - Active Integrated THz Antennas
 - D - Terminal & UWB Antennas
 - E - Reconfigurable & Multibeam (Satellite) Antennas
 - and/or F "The Future of Antenna Engineering - Educational Aspects" (Ioan Lager)
 - brief descriptions on website, identify participants etc.
 - 5.C.- 5.C. Short Term Scientific Missions
 - STSM evaluation committee (Juan, Marta & Peter B.?)
 - Proposals for STSM (form available on preliminary COST IC0603 website)
 - 5.D.- 5.D. Discussion on COST IC0603 website
 - Professional website (user administration, wikipedia work areas, FTP areas, WG and Focus Area areas, hosting, maintenance, webmaster...) versus simpler one.
 - Dedicated website for each meeting and workshop (also acting as "technical reports" for the meeting/workshop grants)
 - What do we need, what does it cost, and who will/can do the job?
 - 5.E.- 5.E. Cooperation
 - Comments by Marta on meeting with COST 2100
 - Joint workshops other COST Actions
 - 5.F.- 5.F. Report by Secretary

- Budget, if any (travel reimbursements, STSMs, acknowledgements...)
- Collection of technical information, electronic books, useful links, COST books, COST PhDs...)

5.G.- Selection of future meeting places and dates

5.H.- AOB

6.- End of Meeting